



### **DWC Fundraising Chair**

The Fundraising Chair shall oversee all major Fundraising events/projects for the Club. She will answer directly to the President. The Executive Board shall have final approval over all Fundraising activities and projects.

Currently, the Club hosts one major Fundraiser event every year. This Fundraiser event is known as Glitz & Glamour Fashion Show. Due to the extent of the responsibilities for this major event, it is advisable to have a Co-Chair.

The Co-Chairs shall oversee all aspects of this event and will be responsible for all decisions; answering directly to the President and ultimately the Executive Board.

In addition to the Co-Chairs for this event, committees shall be established to assume the many duties associated with this event. Each committee shall have a Committee Chair. All Committee Chairs shall answer directly to the Co-Chairs as requested

Currently, the recommended committees for this event are as follows:

- Finance (which is directed & overseen by the Treasurer)
- Tickets
- Program
- Silent Auction
- Boutiques
- Models
- Out On the Town
- Wine Cart
- Check-in

As Fundraising Chair, she shall on a regular basis:

- Follow up with Committee Chairs
- Offer assistance to them as needed
- Ensure that they are fulfilling their duties and responsibilities
- Attend all Fundraising event meetings
- Submit ongoing reports to the Executive Board when called upon