



### **DWC Friend to Friend Chair/Co-Chair**

The Friend-to-Friend Chair/Co-Chair will be responsible for coordinating all efforts to reach out to those members in need, such as by sending 'get well' and 'sympathy' cards to members as needed.

Generally, flowers will be sent to those hospitalized and must be approved by the President before sending. Flowers may be sent for other occasions as well, as requested by the President and/or the Executive Board.

She can announce at the Board meetings, as well as the general monthly meetings any such actions and/or needs related to Friend-to-Friend.

All members are encouraged to notify the Friend-to-Friend Chair/Co-Chair or any Executive and Governing Board member of any Club member in need. This ensures that no member is forgotten during her special time of need.